

MEMORANDUM

STATE OF ALASKA
Department of Transportation & Public Facilities
Alaska Marine Highway System

To: **Master M/V Tazlina**

Date: **June 18, 2021**

From: **Captain Seaver**
Port Captain

Telephone: **(907) 228-7281**

Subject: **Transition Memo**
Door install-OH-LU
Amendment #7

*****TRANSITION*****

1. The M/V Tazlina will transit to Ketchikan for side door installation.
2. If the vessel is transiting outside of their normal area of operation, ensure the appropriate OSRO e.g. Chadux, SeaPro or WSMC is notified.
3. The appropriate IT Work Request will be submitted to ensure continuity of computer services during the overhaul period.
4. An increase in MM&P and IBU manning will occur on Monday, 07 September 2020 as indicated.
5. An increase in MM&P manning will occur on Monday, 14 September 2020 as indicated.
6. Sea watches will be set at 0001 on Tuesday, 15 September 2020.
7. Transit to Ketchikan will occur on or about Tuesday, 15 September 2020.
8. Sea watches will break at the nearest noon or midnight following arrival in Ketchikan.
9. IBU crew will work 12 hour days during the transit operations. After that, IBU crew will work 8.4 hour days, five consecutive days followed by 2 days off. MM&P will work 12 hour days on a 2x2 schedule. MEBA work schedule will be in accordance with MEBA CBA, unless a LOA is signed to address an alternate work schedule.
10. Lodging only will available to for eligible crew onboard the M/V Columbia.
11. Crew members will receive meal and lodging per diem, if applicable, when the vessel is unable to provide those services per respective bargaining agreements, as determined by the Operations or Engineering Manager.
12. A decrease in IBU manning will occur on Friday, 18 September 2020 as indicated.
13. A decrease in MM&P manning will occur on Monday, 28 September 2020 as indicated.
14. A decrease in IBU manning will occur on Friday, 02 October 2020 as indicated.

15. All Passenger Services crew assigned to vessels in Ketchikan shipyard shall coordinate their efforts to cover duties and support the vessel designated as hotel ship.
16. An increase in MM&P manning will occur on Monday, 18 January 2021 as indicated.
17. The Tazlina is scheduled to enter Overhaul on or about Wednesday, 20 January 2021.
18. An increase in IBU manning has been delayed until Monday, 22 February 2021 as indicated.
19. Transit to Auke Bay has been delayed until further notice.
20. IBU increases originally set for May 1, 2021 have been cancelled until further notice. Additionally, IBU 2nd Oiler position is being removed as of 16 April, 2021 until further notice.
21. The decrease in MM&P and MEBA manning originally set for May 10, 2021 has been postponed until further notice.
22. An increase in crew on Tuesday, 29 June 2021 through Friday, 02 July 2021 to accommodate transit of the Tazlina to Auke Bay is needed. This increase is for the transit and dock fit testing.
23. Sea watches will be set at 0001 on Tuesday, 29 June 2021.
24. Transit to Auke Bay will commence on Tuesday, 29 June 2021.
25. Fit testing will occur in Auke Bay until Friday, 02 July 2021.
26. Sea watches will break at 1200 Noon on Friday, 02 July 2021.
27. A decrease in manning will occur at close of business on Friday, 02 July 2021.

*****MANNING*****

1. Current Layup manning levels:

Deck	Engine	Steward	Purser
1 Master	2 Chief Engineers	1 2nd Steward	
1 Night Mate	1 1 st Asst. Engineer		
	1 Night Oiler		

2. Increase MM&P manning levels Monday, 07 September 2020 to:

Deck	Engine	Steward	Purser
1 Master	2 Chief Engineers	1 2nd Steward	
1 Chief Mate	1 1 st Asst. Engineer		
1 Night Mate	2 Oilers		
3 Able Seamen			
3 OS Porters			

3. Increase MM&P manning levels Monday, 14 September 2020 to:

Deck	Engine	Steward	Purser
1 Master	2 Chief Engineers	1 2nd Steward	1 Chief Purser
1 Chief Mate	1 1 st Asst. Engineer		
2 Mates	2 Oilers		
3 Able Seamen			
3 OS Porters			

4. Decrease IBU manning levels Friday, 18 September 2020 to:

Deck	Engine	Steward	Purser
1 Master	2 Chief Engineers		
1 Chief Mate	1 1 st Asst. Engineer		
2 Mates	2 Oilers		

5. Decrease MM&P manning levels Monday, 28 September 2020 to:

Deck	Engine	Steward	Purser
1 Master	2 Chief Engineers		
1 Night Mate	1 1 st Asst. Engineer		
	2 Oilers		

6. Decrease IBU manning levels Friday, 02 October 2020 to:

Deck	Engine	Steward	Purser
1 Master	2 Chief Engineers		
1 Night Mate	1 1 st Asst. Engineer		
	1 Oiler		

7. Increase MM&P manning levels Monday, 18 January 2021 to:

Deck	Engine	Steward	Purser
1 Master	2 Chief Engineers		
1 Chief Mate	1 1 st Asst. Engineer		
2 Mates	1 Oiler		

8. Increase IBU manning levels Monday, 22 February 2021 to:

Deck	Engine	Steward	Purser
1 Master	2 Chief Engineers		
1 Chief Mate	1 1 st Asst. Engineer		
2 Mates	2 Oilers		
2 Able Bodied Seamen			
2 OS Porters			

9. Decrease IBU manning levels Friday, 16 April 2021 to:

Deck	Engine	Steward	Purser
1 Master	2 Chief Engineers		
1 Chief Mate	1 1 st Asst. Engineer		
2 Mates	1 Oiler		
2 Able Bodied Seamen			
2 OS Porters			

10. Decrease IBU manning levels Friday, 30 April 2021 to:

Deck	Engine	Steward	Purser
1 Master	2 Chief Engineers		
1 Chief Mate	1 1 st Asst. Engineer		
2 Mates	1 Oiler		
1 OS Porter			

11. Decrease MM&P, retaining MEBA manning levels Monday, 10 May 2021 to:

Deck	Engine	Steward	Purser
1 Master	2 Chief Engineers??		
1 Night Mate	1 Asst. Engineer?		
1 OS Porter	1 Oiler		

12. Increase manning levels Tuesday, 29 June 2021 to:

Deck	Engine	Steward	Purser
1 Master	1 Chief Engineer	1 2 nd Steward – upon arrival in JNU	
2 Mates	2 Asst. Engineers		
1 Bosun	2 Oilers		
2 ABs			
2 OS Porters			

13. Decrease manning levels Saturday, 03 July 2021 to:

Deck	Engine	Steward	Purser
1 Master	1 Chief Engineer		
1 Night Mate	1 Asst. Engineer		
1 OS Porter	1 Oiler		

Cc: Captain John Falvey, General Manager (via email)
Captain Tony Karvelas, Operations Manager (via email)
Mr. Matthew McLaren, Business Dev. Manager (via email)
Ms. Lily Albecker, Budget Analyst (via email)
Captain Umeko Seaver, Port Captain (via email)
Captain Kevin Staples, Port Captain (via email)
Mr. Hakan Sebcioglu, Port Steward (via email)
Ms. Denise Pooler, Passenger Services Inspector (via email)
Terminal Operations Management (via e-mail)
Ms. Kerri Traudt, Scheduling Coordinator (via email)
Ms. Aprill Gass, Licensed Dispatcher (via email)
Ms. Deborah Porter, Dispatch Supervisor (via email)
Mr. Craig Bisson, Unlicensed Dispatcher (via email)
Mr. James Corrao, Unlicensed Dispatcher (via email)
Ms. Leslie Brewer, Administrative Officer II (via email)
Ms. Vendula Cadiente, Administrative Assist. II (via email)
Ms. Julia Scarzella, Accounting Tech II (via email)
Ms. Christen Harrington, Environmental Spec IV (via email)
Ms. Linda Hall, Office Assistant I (via email)
Master, AMHS Vessels (via email)
Chief Mate, AMHS Vessels (via email)
Chief Engineer, AMHS Vessels (via email)
Chief Purser, AMHS Vessels (via email)
Chief Steward, AMHS Vessels (via email)
Mr. Cisco Flores, Marine Engineering Manager (via email)
Mr. Tom Carey, Port Engineer (via email)
Mr. Bill Gann, Port Engineer (via email)
Ms. Nicole Lamanna, Vessel Construction Mgr I (via email)
Mr. Wayne Phillips, Vessel Construction Mgr III (via email)
Ms. Shanna Burns, Human Resources (via email)
Mr. Matthew Cabrigas, Technical Services (via email)
Ms. Leah Wilson, Payroll Services Supervisor (via email)
Ms. Diane Anderson, Finance (via email)
Mr. Nino Bohulano, Finance (via email)
Mr. Don Owens, SE Warehouse (via email)
Ms. Cherish Petrenchak, Procurement (via email)
Ms. Suzanna Lessard, Procurement (via email)
Mr. William Miller, ISM Coordinator (via email)
Ms. Amy Wilson, Training Coordinator (via email)
IT Network Specialists (via email)
Labor Relations (via email)
Ms. Danielle Doyle, Dev Spec II, (via email)
Ms. Dawn Millen, Publications Specialist III (via email)
Mr. Rex Hallman, Research Analyst (via email)
MM&P - Seattle
IBU – Juneau/Ketchikan
MEBA - Seattle